

**FIRST FRIDAYS ON THE DELAWARE
2018 VENDOR AGREEMENT**



Name: _____ Phone #: _____

Business Name (if applicable): _____

Email: _____ Website: _____

Description of Product/Service: _____

I wish to participate in Bristol Borough's First Fridays on the Delaware, from 5 pm to 8 pm, during the following months (check all that apply):

May 4 June 1 July 6 August 3 September 7 (Non-Profit*)

Vendor agrees to the following conditions in order to participate in First Fridays on the Delaware, a Bristol Borough Business Association (BBBA) event:

- This is an **outdoor Event held Rain or Shine** and **no refunds will be made.**
- **Completed** Agreements will be submitted to the BBBA Board of Directors for review and approval. Vendor will be notified of acceptance/denial within 2 weeks of receipt of Agreement **VIA EMAIL. (Do NOT send in payment until you are approved.)**
Please note: The purpose of these events is to promote our Main Street district and members. Therefore, vendors who are in direct competition with one of those businesses may be prohibited from participating.
- **Fee of \$30 per event is due at least 2 weeks prior to each Event and NO payments will be collected at the Event!** A discounted rate of \$125 for all five (5) events will be given if full payment is made prior to April 15. Failure to submit payment by the deadline may forfeiture participation in Event(s).
- ***Non-profit fees are \$15 per event and are not eligible for further discounts.** Only a limited number of non-profits will be permitted at each event and applications will be reviewed first come, first serve.
- Instructions and exact station assignment will be communicated **VIA EMAIL** no later than one (1) week prior to Event. Those participating in multiple dates will remain at the same station, unless notified otherwise.
- It is the responsibility of Vendor to bring the items necessary and reasonable for station set up (i.e., table, stand, chair, etc.) and shall not vend any goods/services other than those described above without the BBBA's written consent. Vendor is aware there is no access to electric or water and the use of a generator is prohibited.
- Access to assigned station shall be no earlier than 3 pm on the date of the Event. There is no parking in the festival area (400, 300, 200 & 100 blocks of Mill Street, 100 block of Radcliffe Street, Basin Park/Samuel Clift Drive, and the 0-99 & 100-199 blocks of Pond, Wood, and Cedar Streets). Vendors may unload their items by their station then park in the free, public parking lot behind Mill Street (so allow time for this transition).
- Stations must not interfere or impede emergency vehicles' access to the area, thus driveways, yellow curbs, fire hydrants, etc. must remain free of obstruction. Stations shall not extend past the boundaries indicated on the curb (12-14 feet wide per space) and tents/tables/displays may not extend more than 8 feet from the curb into the center of the street. **Vendor's set up includes a tent/canopy: Yes No**
- Stations shall be clean, orderly and comply with all applicable laws and regulations. Vendor and accompanying parties shall be clothed and groomed in a clean, neat fashion and shall conduct themselves in an orderly fashion. No loud music, noise, or sound amplification devices shall be used by Vendor or accompanying parties during Event.
- At Event's conclusion at 8 pm, Vendor shall dismantle and remove all items brought to the location by Vendor in a timely manner. Vendor shall leave the location clean of trash and substantially in the condition it was before Vendor occupied it.
- Vendor hereby agrees to indemnify and hold harmless the Bristol Borough Business Association and the Borough of Bristol and their respective agents, heirs, assigns, contractors, employees, and volunteers against any damages or claims that may arise in connection with Vendor's presence at the Event and Vendor's activities of any kind.

Vendor Signature

Date

Completed Agreements can be emailed to BBBA1681@gmail.com, mailed to 'BBBA, PO Box 1293, Bristol, PA 19007' or dropped off to Bird of Paradise Flowers, 231 Mill Street, Bristol, PA. Questions? Follow our Facebook Page: [BristolBoroughFirstFridays](https://www.facebook.com/BristolBoroughFirstFridays), visit BristolBoro.org, or call 215-788-4288.